

## Multicash and SEPA – important notification

### Warning!

In case of foreign SEPA payment field "Payer's reference":

1. Content must not start or end with „ / “
2. Content must not contain „ // “ (two slashes in a row)

### How to enter **variable, specific and constant symbols** in SEPA payment form?

The **symbols** must be specified in the **Payment Reference** field:

- Enter the symbols in form **/VS/SS/KS** (separated by back slashes).

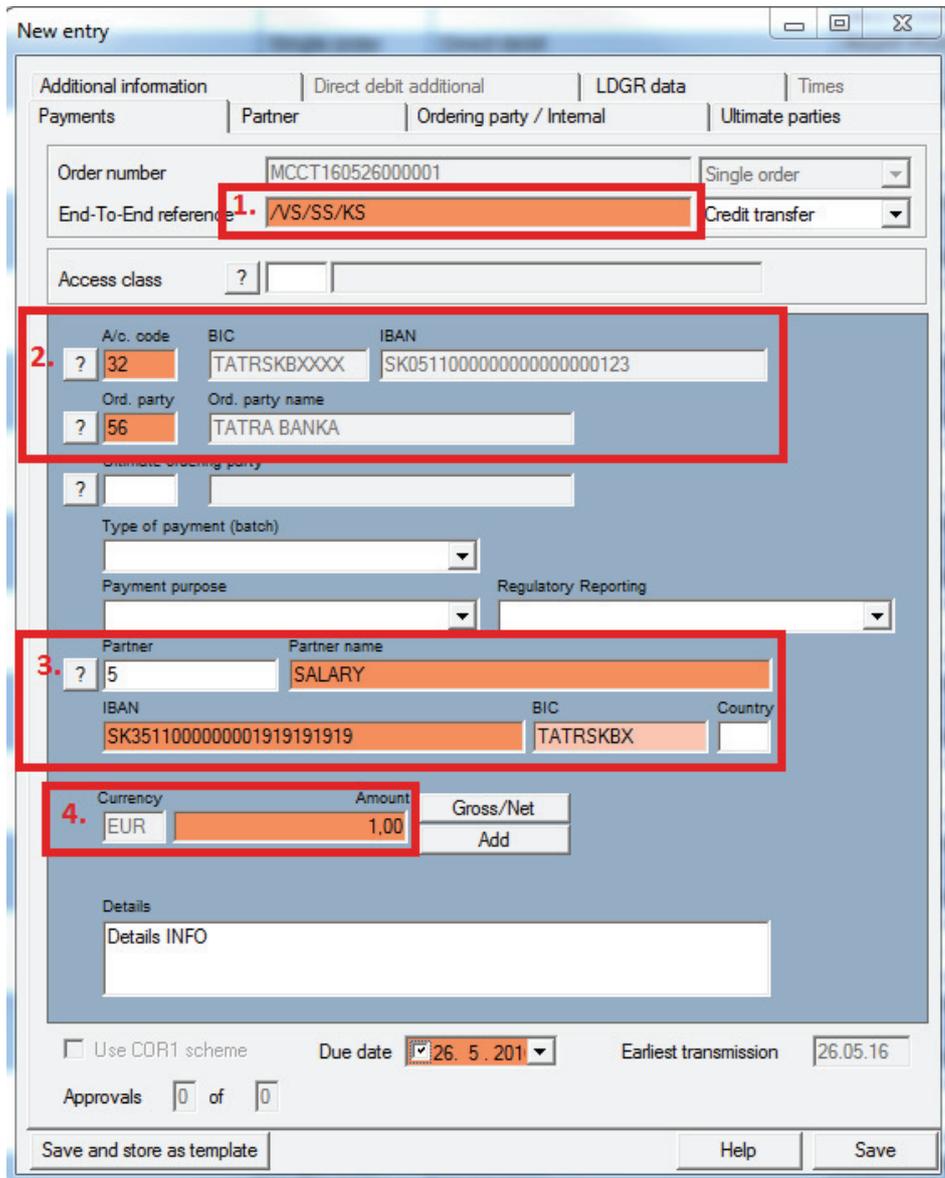
#### Examples:

- Symbols:
  - Variable = 1234567890
  - Specific = 1234
  - Constant = 308
- To be entered as a reference in the following structure:
  - /VS1234567890/SS1234/KS0308
- Symbols:
  - Variable = 123
  - Specific = none
  - Constant = 308
- To be entered as a reference in the following structure:
  - /VS123/SS/KS0308

## How to enter **salaries** without transferring beneficiary's name to statement?

If you want to avoid displaying beneficiary's name in statement/transactions, enter e.g. "SALARY", "PAY" or "."(dot) in the field with beneficiary's name.

If you specify "**NOTPROVIDED**" in the name of beneficiary, the bank will consider the field as empty and the name of beneficiary will be completed in the statement in case of bank internal payments.



**New entry**

Additional information | Direct debit additional | LDGR data | Times

Payments | Partner | Ordering party / Internal | Ultimate parties

Order number: MCCT160526000001 | Single order

End-To-End reference: **1. ./VS/SS/KS** | Credit transfer

Access class: ?

**2.** A/c. code: ? 32 | BIC: TATRSKBXXX | IBAN: SK0511000000000000000123

Ord. party: ? 56 | Ord. party name: TATRA BANKA

Ultimate ordering party: ?

Type of payment (batch):

Payment purpose: | Regulatory Reporting:

**3.** Partner: ? 5 | Partner name: SALARY

IBAN: SK35110000000019191919 | BIC: TATRSKBX | Country:

**4.** Currency: EUR | Amount: 1.00 | Gross/Net: Add

Details: Details INFO

Use COR1 scheme | Due date: 26. 5. 201 | Earliest transmission: 26.05.16

Approvals: 0 of 0

Save and store as template | Help | Save

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## SEPA payment fields

### Mandatory fields (Picture 1):

1. **Payment reference (mandatory field)** – if you enter variable, specific or constant symbol, fill in the reference according to the instructions in this document.
2. **Payer/principal (mandatory field)** – enter manually, or select pre-defined payer from the database by clicking the icon “?”.
3. **Beneficiary (mandatory field)** – enter manually or select pre-defined beneficiary from the database by clicking the icon “?”. *If you enter salaries and want to avoid displaying beneficiary’s name in the statement/turnovers, enter e.g. “SALARY”, “PAY”, OR “.” (dot) in the field with beneficiary’s name. If you specify “NOTPROVIDED” in the name of beneficiary, the bank will consider the field as empty and will complete the real name of the beneficiary in the statement (applicable for bank internal payments).*
4. **Sum (mandatory field)** – SEPA payment can only be defined in EUR.